

**TENTH REGULAR MEETING OF
THE 2011 PWDCA, INC. BOARD OF DIRECTORS**

The tenth regular meeting of the 2011 PWDCA, Inc. Board of Directors was called to order by President Chuck Teasley at 7:07 p.m., EST, on December 19, 2011, via teleconference.

Present: Charles Teasley, Virginia Santoli, Janet Boyd, Elaine Suter, Leslie McCracken, Kris Cofield, Rita Araujo, Marilu Novy, Cindy O'Connor, and Deb Zorn. Guest present: Ty Rust.

Minutes of 11/7/11 Meeting: The minutes of the November 7, 2011, PWDCA, Inc. Board meeting were approved and have been, or will be, published on both the PWDCA's website and in *The Courier*.

Record of e-mail votes: The following votes were recorded from November 8, 2011, to December 19, 2011:

1. Received November 7, 2011, a motion from Janet Boyd, seconded by Deb Zorn, to approve the Keystone PWDC application to hold a supported entry and sweepstakes with the Chester Valley KC Show May 12, 2012 and financial support of \$100. **Approved unanimously 11/7/11.**
2. Received November 7, 2011, a motion from Deb Zorn, seconded by Marilu Novy, to accept the minutes of the 2011 PWDCA Annual Meeting. **Approved unanimously 11/7/11.**
3. Received November 9, 2011, a motion from Ginnie Santoli, seconded by Chuck Teasley, to change the name of the membership renewal form to 2012 Membership Renewal Form, update the return mailing address and remove the word Additional from the 2 lines in the Membership Information area. **Approved unanimously 11/17/11.**
4. A motion was received November 17, 2011 from Elaine Suter, seconded by Deb Zorn, to accept Carol Mattingley as Chair of the Neonatal Committee. **Approved unanimously 11/23/11.**
5. Received November 18, 2011, a motion by Janet Boyd, seconded by Rita Araujo, to approve the RSPWDC application for a supported entry and sweepstakes March 3, 2012, with \$100 support from the PWDCA. **Approved unanimously 11/24/11.**
6. Received 11/29/30, a motion by Ginnie Santoli, seconded by Deb Zorn, to accept the bid for the 2013 National Specialty to be held at the Linn County Fair Grounds and Expo Center in Albany, OR with proposed dates of September 6 through September 12, 2013 hosted by members of SEAT, as submitted by Janet Boyd. **Approved unanimously December 1, 2011.**

7. Received 11/30/11, a motion from Marilu Novy, seconded by Elaine Suter, to approve the chair and members of the 2014 Judges Tally committee as submitted by Sandy Meyers –Carol Kremer (Chair), Karen Derr, and Cathy Shonka. Chair will receive mailed ballots. Amended on 12/1/11 as a result of a conflict resulting in unavailability to serve the motion was amended to replace Cathy Shonka with Deb Scofield at the Committee Chair’s request. Voting yes - Charles Teasley, Janet Boyd, Elaine Suter, Leslie McCracken, Kris Cofiell, Marilu Novy, Cynthia O’Connor, Deb Zorn, Rita Araujo. Abstain - Virginia Santoli. **Motion Carried December 6, 2011.**
8. Received 12/6/11, motion from Ginnie Santoli, seconded by Elaine Suter, to Thank the Code of Ethics Committee Members for all their work and dissolve this ad hoc committee. Voting yes - Charles Teasley, Virginia Santoli, Janet Boyd, Elaine Suter, Leslie McCracken, Kris Cofiell, Marilu Novy, Deb Zorn, Rita Araujo. Not Voting - Cynthia O’Connor. **Motion Carried December 11, 2011.**
9. Received 12/7/11, motion from Ginnie Santoli, seconded by Leslie McCracken to approve the minutes of the November 7, 2011 Board meeting. Voting yes - Charles Teasley, Virginia Santoli, Janet Boyd, Elaine Suter, Leslie McCracken, Kris Cofiell, Marilu Novy, Deb Zorn, Rita Araujo. Not Voting - Cynthia O’Connor. **Motion Carried December 12, 2011.**
10. Received 12/11/11, a motion from Leslie McCracken, seconded by Kris Cofiell, that the club purchase the necessary program, Filemaker Pro, to be used by the new volunteer helping with membership registrations. The current cost of the program is \$299.00. **Approved unanimously December 14, 2011.**
11. Received 12/13/11, a motion from Chuck Teasley, seconded by Kris Cofiell, to appoint Dr. Elizabeth Trainor to Honorary Membership status. **Approved unanimously December 14, 2011.**

President’s Report: From Chuck Teasley - As this is my last meeting of having spent 6 of the last 7 years serving on the Board, I would like to thank all you ladies for letting me serve as your President. I think we have accomplished a lot of good things this past year, not the least of which is having better communication with the membership we serve. It has been a pleasure and I wish you all well in the coming year.

Vice President’s Report: Ginnie Santoli reports that recent applications for supported entries and sweepstakes from the Keystone and Rio Salgado regional clubs have been submitted and received by AKC.

Recording Secretary’s Report:

No report.

Corresponding Secretary’s Report:

Elaine received a scrap book from Ms. Gwen Farnsworth. She no longer has space for it and wanted to donate the PWD part of a 40 year scrap book to the club.

Elaine will bring the scrap book to the 2012 Specialty for people to view and then it will be forwarded to the PWDCA section of the archives at AKC.

Treasurer's Report: Leslie McCracken reports she has met with a prospective interim bookkeeper. Club bookkeeping records are in transition from the previous bookkeeper's estate to the Treasurer and a full report is to follow.

AKC Delegate's Report:

Delegate Janis Watts provided the board a copy of the Delegate Meeting Schedule for their information. She noted that she gives priority to attending the Parent Club and All-Breed Club committee meetings. Beyond those two she tries to get to the Health committee meeting or any other topic she feels might be important.

There is one item up for a vote at the Delegate's meeting is a proposed amendment to Chapter 7, Section 1, of Rules Applying to Dog Shows, which would eliminate the prohibition of a person connected with dog food, dog remedy or kennel supply companies in the capacity of solicitor or salesman, from becoming an AKC judge.

Rescue, Inc.

Minutes from November meeting forwarded to the board and will be posted on the PWDCA website board minutes page.

Committee Reports:

1. SEAT-

2011 – No report at this time.

2012 –

- a. On December 10, 2011, Chuck Teasley made a site visit meeting with Nigel Clark and several other host committee members. Modifications were made to the location of the grooming tents and RV parking. Suggestions were provided to the hosts for generator bids and modifications to tent company requests for bids.
- b. During the December 10, 2011 site visit, the room for the Top Twenty Event was evaluated by members of the host committee, the Top Twenty committee, and Chuck Teasley. Due to the size and configuration of the room the judging procedure for the 2012 Top Twenty Event will need to be modified to have one dog in the ring at a time. Ginnie Santoli will contact Milarie Rude and Kathy Bumiller (Top Twenty

Event chairs) to determine what modifications need to be made to the approved regulations for this event to accommodate the size and layout of the room for the 2012 competition.

- c. The hosts submitted a schedule for approval by the board. Upon review, the Board will ask the hosts to make modifications to the time allotted for the annual meeting and Dr. Modiano's presentation. In addition, the hosts will be asked to move the Seniors Parade from the Top 20 Event to the night of Futurity judging being held indoors; and the second night of Boutiques to be moved from Friday afternoon to Thursday evening.
- d. The host committee would like approval for seminar speakers for Sunday afternoon. The speakers and topics are Dr. Marty Greer, DVM, JD (Early Spay/Neuter) and Dr. Dan Griffith, DVM (Benefit of Chiropractics). Speakers will charge mileage and cost of copies of handouts. Fee for seminar to attendees will be \$15 for one or \$25 for both. A motion was made by Ginnie Santoli, seconded by Cindy O'Connor, to accept Drs. Greer and Griffith (with clarifications of their actual credentials) as presenters for the 2012 specialty seminars. **Approved unanimously.**
- e. The water trial site was visited and surveyed the parking lot and number of available free versus paid parking spaces. There are 256 spots available in the two pay-for-parking lots for the water trial. The fee is \$1/hour/vehicle. This will be openly noted in specialty communications. The Board will recommend the committee place notices in specialty communication and on the meters cautioning members to deposit correct change to prevent loss of funds in the meters.
- f. Notice to lists and website regarding reservation process provided for input and approval from the Board. Credit card expiration date needs to be adjusted to July 2012 in the last paragraph. A motion was made by Leslie McCracken, seconded by Elaine Suter, to change the two room limit per household in the PWDCA Specialty Manual to a limit of one room per household to further reduce the financial risk to the Club and make more rooms available to more members during the early reservation period. In Favor - Charles Teasley, Virginia Santoli, Janet Boyd, Elaine Suter, Leslie McCracken, Kris Cofiell, Marilu Novy, Deb Zorn, and Rita Araujo. Opposed- Cynthia O'Connor. **Motion carried.**

2013 –

Site contract has been signed by the PWDCA President and \$6,000 deposit will be paid from seed money allotment.

Beverly Capstick (judge receiving the most membership votes to judge the 2013 national) has been contacted and has agreed to judge and has been advised of (and agreed to) our club policy restricting Portuguese Water Dog assignments for 6 months prior to her national specialty judging assignment . A contract letter will be sent detailing club policy and defining the further terms of her assignment.

The following members have accepted chair assignments and require approval of the PWDCA Board-

- Sarah Kahn – Performance Chair
- Barb Avila – Water Trial Secretary
- Kathleen Jose – Water Trial Chair
- Suzanne Malick – Obedience Chair

(Approved in the bid submittal – Sandy Overton/Janet Boyd – Co-chairs, Don Niemann – Treasurer, Jane Freeman – Trophies.)

A motion was made by Ginnie Santoli, seconded by Leslie McCracken, to approved 2013 PWDCA National Specialty Chairs Sarah Kahn (Performance), Barb Avila (Water Trial Secretary), Kathleen Jose (Water Trial Chair), and Suzanne Malick (Obedience).

Approved unanimously.

2. **Water Trial Committee** - The PWDCA Water Trial Committee met in November and voted to recommend two new Water Trial Judges be approved by the Board. Both of these people have completed all of the requirements necessary and have received wonderful reviews by the people that have worked with them. If you have any questions, please let me know.

Frank Cardillino, Cambridge, MD
Amanda Ford, Carnation, WA

Thank you,
Sarah Kahn
PWDCA Water Trial Committee co-chair

A motion was made by Chuck Teasley, seconded by Deb Zorn, to approve Frank Cardillino (Cambridge, MD) and Amanda Ford (Carnation, WA) as PWDCA Water Trial Judges.

Approved unanimously.

New Associate Member Applications Received:

October 1, 2011 through December 28, 2011	
Member Name	City, State
Brennan, Tim; Brennan, Doreen	Goffstown, NH
Caplan, Michael; Robin, Melissa	Hingham, MA
Clark, Kathy	Greenville, SC
Coates, Susan	Cincinnati, OH
Cohen, Janice D.	Chadds Ford, PA
Daetz, Angelina; Driscoll, Daniel (JA)	St. Petersburg, FL

Dagar, Patricia B; Dagar, Ron	Scottsdale, AZ
Eiden, Rina; Eiden, Kiran (JA)	Buffalo, NY
Gregg, Teresa Barton	Highlands Ranch, CO
Guheen, Colin	New York, NY
Hansen, Ronald; Hansen, Jacqueline; Hansen, Ryan (JA)	Doral, FL
Harris, Karen	Mullica Hill, NJ
Haydon, Susan	Plymouth, MI
Hebert, Shelley; Hebert, Julianne (JA)	Lake Tapps, WA
Hooper III, Robert P.; Glenda S. Yu	Hopewell, NJ
Horne, Susan; Sennewald, Robert	Alexandria, VA
Huss, Dalana Bewley; Huss, Brian	Sudbury, MA
Ingram, Kay	Longmont, CO
Jackson, Debbie	Oldsmar, FL
John, Steve; John, Karen	Goddard, KS
Martin, Margaret	Durham, NC
Midzinski, Azure; Kirby, Matthew	Layton, UT
Odell, Scott; Odell, Carla	Parrish, FL
Rogers, Carol	Denton, TX
Segerson, Marilyn	Glen Ellyn, IL
Silva, Eric; Moran, Colleen; Silva, Abigail (JA)	St. Michaels, MD
Skirvins, Stacy	Coatesville, PA
Thompson, Judith	Bryn Mawr, PA
Totten, Debbie; Totten, Scott	Avon Lake, OH
Warshauer, Louise McAdams	West Windsor, NJ
Zillow, Anna	McLean, VA

Associate to Active Membership Applications: The following Associate Members' applications for Active Membership were provided to the Board via e-mail prior to this meeting. The applicants' names are being published here and on the PWDCAL e-mail list in order for PWDCAL members to have an opportunity to submit any comments to the Recording Secretary prior to the Board voting on the applications at its next regular meeting. All comments received will be made available to the prospective applicant upon request by the applicant.

Last Name/First Name(s)

Sponsors

UNFINISHED BUSINESS:

1. **Bylaws:** Proposed possible revisions sent to the membership for input via the Survey Monkey tool. Members have the option to revise their responses up to the point the survey closes on January 11, 2012. Reminder notices were sent December 19 to all who have not yet responded.
2. **HLD Redesign:** Chuck Teasley reported there are no updates.
3. **Online Membership Services/Directory Printing Options:** Leslie McCracken reported she found 5 companies who offered these services. Based on criteria of years in business, human interface for support and support service based in the United States, the search has been narrowed down to two companies. She is consulting with a member well-versed in this topic to explore these two companies and which one best suits the needs of our membership. The goal is to provide this service to the membership before the 2013 renewal period.
4. **Specialty Survey** – Under construction. Sample of last big survey done in 2008 was emailed to the board for review along with suggestions for new survey from members of SEAT. Target date for the release of this survey is end of January
5. **Seat Chair** – No volunteers from within the committee. In light of sudden loss of Pat Qvigstad and the need to evaluate how that position will be filled in the future, Janet Boyd will remain as Chair for the short term. Upon review of committee positions and utilization/needs the committee agrees there is a need to add a Site Layout/Logistics position and eliminate the current AKC Liaison and Communications positions.
A motion was made by Marilu Novy, seconded by Elaine Suter, to add the Site Layout/Logistics position and eliminate the AKC Liaison and Communications positions.
Approved unanimously.
6. **ROM Survey** – Is in progress and will remain available through January 31, 2012. Members may view the current survey results summary through their individual member email invitations. Reminder invitations went out December 19, 2011 to all who have not yet responded to this survey.
7. **Awards Committee** – Received Leslie Arner’s resignation as Chair of this committee on 10-17-11. The Board would like to thank Leslie for her service to the Club as Chair of this committee over the years. Leslie would like to stay on and continue working on the committee and recommends Amanda Ford to step up and Chair the committee.
A motion was made by Chuck Teasley, seconded by Leslie McCracken, to approve Amanda Ford as Chair of the Awards Committee. Approved unanimously.

NEW BUSINESS:

1. **Bookkeeper** – A motion was made by Cindy O'Connor, seconded by Janet Boyd, to approve the use of an interim bookkeeper Shari James, Rockwall, TX. **Approved unanimously.**
2. **Membership Committee** – A motion was made by Ginnie Santoli, seconded by Elaine Suter, to approve Nancy Scrine as interim Membership Coordinator. **Approved unanimously.**

EXECUTIVE SESSION: The Board entered into executive session at 10:32 p.m. and returned to the regular portion of the meeting at 11:03 p.m., to discuss the Active Member applications and any other confidential matters, if any, that need to be addressed by the Board.

NEXT REGULAR TELECONFERENCE BOARD MEETING: January 1, 2012 via teleconference.

ADJOURNMENT: There being no further business to come before the Board, upon a motion made by Elaine Suter and seconded by Deb Zorn, it was unanimously resolved to adjourn the meeting at 11:13 p.m., EST.

Respectfully submitted,

Janet Boyd
Recording Secretary