

**MINUTES OF THE DECEMBER 28, 2004 BOARD MEETING  
OF THE PORTUGUESE WATER DOG CLUB OF AMERICA**

The tenth meeting of the Officers and Directors of the Portuguese Water Dog Club of America for the year 2004 was held December 28, 2004 by teleconference at 5:12 PM PST.

**PRESENT**

President Barbara Niemann, Vice President Steven Bean, Recording Secretary Leslie Arner, Corresponding Secretary Cathy Kalb, Treasurer Pat Qvigstad, Directors Steven Dostie, Sandra Overton, Caren Murray, Lisa Baird and Kris Cofiell. Guests present, incoming Board member Charles Teasley; Janet Boyd-Kristensen joined the meeting at 6:10 PM.

**MINUTES** Previously approved and published.

**REPORT OF THE PRESIDENT** No report

**REPORT OF THE VICE PRESIDENT** No report

**REPORT OF RECORDING SECRETARY**

E-vote recorded for the following:

11/21/04 Motion by Steven Dostie, second by Lisa Baird, to approve Chuck Bubert as a Water Trial Judge, per the water trial committee's recommendation. Approved.

12/10/04 Supported entry application for \$100 support from the Greater Chicagoland club, Paula Wolfish Judge, Betty Grotophorst Sweeps on 2/26/05 at International KC. Check to be sent to Tim O'Neill. Approved.

12/19/04 Terry Cardillino and Meg DeFore recommend the purchase of ten photographic panels for the PWDCA Meet the Breed exhibit at the AKC Nationals. Cost \$1,100.00 [plus shipping]. Approved.

12/19/04 Breeder referral document changes approved by Arner, Overton, Qvigstad, Cofiell, Murray, Baird, Dostie, and Kalb. No vote Bean.

**REPORT OF TREASURER**

- Balance Sheet as of November 30, 2004
- Profit and Loss as of November 30, 2004
- Prior Year Comparison Profit and Loss as of November 30, 2004
- Restricted Equity Segregated Funds as of November 30, 2004
- Futurity Equity Funds as of November 30, 2004
- Wells Fargo Bank Reconciliation as of November 30, 2004:
  - Checking Account
  - Money Market Account
- Wells Fargo Bank Statements as of November 30, 2004:
  - Checking Account
  - Money Market Account

NOTE: The following accounts on the Profit and Loss contain income for 2005 Membership Renewals:

Income – Membership Income – Renewal Membership - \$ 31,380.00

Courier Income – First Class/International Mail - \$2,475.00

The 2003 Profit and Loss does not contain income for 2004 Membership Renewals because most of it was recorded in the beginning of 2004.

**REPORT OF THE AKC DELEGATE-** Karen Arends

Report is on file. No action was required.

**REPORT OF THE COMMITTEES**

**Membership** – Pat Qvigstad

2005 PWDCA renewals- approximately 950 renewals have been received to date.

Melanie Groth was notified of her appointment as the Membership Relations contact. All information regarding her duties, copies of returned surveys, and new member lists have been mailed to her.

### **Policy & Procedure Manual Report – Pat Qvigstad**

Wendy Spradlin was notified of her appointment as the new coordinator of the Policy and Procedure Manual. She has the latest revision and copies of all the minutes back to May 2004. Wendy is hoping to have the next revision completed for approval by the first of the year 2005.

### **PWDCA Remembrance Fund Donor Report- Pat Qvigstad (detail on file)**

Quarter Report Ending December 31, 2004 Total received \$660.00

### **Regional Clubs- Steven Bean**

A discussion took place about the need for regional clubs to adhere to PWDCA policies for advertising of stud dogs/brood bitches and puppies on their official club web sites and in their newsletters. Several cases of ads for dogs and puppies without proper health information disclosures have been observed recently in regional club publications. The matter is being reviewed by the committee.

### **Renal Dysplasia – Dr. Karen Kelly**

To date, I have been able to read the information provided to me by Cathy Kalb. This information included several published articles on renal abnormalities in dogs of various breeds.

My intentions are:

1. To attempt to contact Dr. Bovee, who was previously involved in the project to see if there is anything new that he can add.
2. To review the slides available.
3. To review the literature since the publications that I have read.

I believe that there may be useful information here, but I am uncertain if the club needs an entire "committee" devoted to "renal dysplasia". I have not been told of any recent cases; if they are out there, I have no information about them. I did receive one email from Linda Hinkle, forwarding a message to me that she had received, informing the person that I was to receive any information. I never heard from the person.

With the limited number of cases, I do not believe that a committee needs to be appointed for this single disease process. If more renal abnormalities become apparent, perhaps a general renal committee would be worthwhile.

## **UNFINISHED BUSINESS**

### **New Associate Members**

Anderson	Les & Cheryl	Lonoke	AR	lescheryland@aol.com
Brown	Kris	Austin	TX	krisdb@aol.com
Dobbs	Irving & Robin	Castle Rock	CO	rwdobbs@attglobal.net
Farabaugh	Amy	Boston	MA	afarabaugh@partners.org
Logie	Allison	Washington	DC	allisonlogie@yahoo.com
Miller	Pamela J.	Virginia	IL	pmiller@casscomm.com
Mukunoan	Bobby	Plano	TX	bmukunoa@yahoo.com
Rimmer, Jr.	Dr. Charles W. & Linda A.	Amarillo	TX	
Rogers	Don & Alice	Whitehouse Sta.	NJ	olnumberseven@mindpulse.com
Rosenburg	Stacie	Boardman	OH	staciedoginfo@SBCglobal.net
Ryan	Shaun & Wendy	Walnut Creek	CA	ryan3096@astound.net
Steinhauer	Joanne	Fairview	OR	fivewhls@comcast.com
Thomas	Melissa	Hillsboro	OR	bothnethomas@aol.com
Thomas	Myra	Auburn	AL	myrathomas@bellsouth.net
Utt	Russell R.	Fenton	MI	russutt@yahoo.com
Weiss	Candace	Elkhart	IN	weiss312@aol.com
Wooters	Patricia	Eden Prairie	MN	rwooters@msn.com

**Associate to Active Membership approved in Executive Session:** Christa Heinze-Diamant and Kathy Souza.

**Health and Litter Database** – Oral report by Kris Cofieil

If a mistake should occur in the pedigree portion of the database, a person directly affected by it (breeder, owner of dog) will send the correction to Ginnie Santoli or Rita Hasel, who will then forward the information to Karen Berggren for research and confirmation. A copy of the AKC registration of dogs entered in the H&L database would be useful to avoid typographical errors and incomplete entries in the future. The web site should be up for the Board to see early in 2005. When the web site host is changed, the new site should be Macintosh compatible and faster.

**2005 Specialty** – No report was received as of 12/28/04. Sandy Overton will request an interim report due no later than January 15, as well as a timeline for completion of tasks, according to the club's original Specialty proposal.

**2004 Specialty** – Barbara Niemann

December 22, 2004

Dear PWDCA Board,

The 2004 PWDCA National Specialty, hosted by the Pacific Northwest PWD Club and the Northern California PWD Club, is pleased submit this Financial Report and check to the Portuguese Water Dog Club of America, Inc. for \$13,588.26 representing 50% of the specialty profits, less designated expenses. Checks are also being sent to the Host Clubs: \$5,589.32 to the Pacific Northwest PWD Club and \$5,439.32 to the PWD Club of Northern California. There is a small balance remaining at the bank until all checks have cleared. Final distributions will take place in early 2005.

A few financial highlights of this year's specialty include:

- The 2004 National Specialty generated over \$164,600 in income, the highest amount in history of the PWDCA.
- Over \$63,900 in credit card sales were transacted on the PWDCA LLC storefront, representing 72% of pre-specialty sales.
- \$2,680 was generated for PWDCA Rescue and Relocation through the Basket Raffle.
- There were 360 individual dogs entered, representing 32 States and Canada.

The 2004 TotemTeam, comprised of more than 50 very talented PWD lovers, worked intensely for almost two years planning for this event. It has been our pleasure to work with this illustrious group.

Sincerely,

Janet Boyd-Kristensen  
Show Chair

Barbara Niemann  
Treasurer

The Board approved the 2004 Specialty Financial Report and PWDCA distribution:

- \$2,680 to PWDCA Rescue and Relocation
- \$38.80 to Futurity Operating Expenses
- \$3,500 return of Seed Money
- \$7,369.91 to the PWDCA General Health Fund
- = \$13,588.26 available for distribution

**Improper Coat Study Disclosure** – The Board approved wording for a disclosure to preface any announcements about the Improper Coat Study on the PWDCA-List.

**NEW BUSINESS**

**Regional Club Calendar** – Jane Freeman suggested that the calendar of Regional Club Events be published on the PWDCA web site. Leslie Arner will contact Robin Lombardo, who compiles regional events for the Courier, to request a copy be sent to the web master for posting on the PWDCA web site. The Regional Club Committee will create a list of event calendar contact names from the clubs, and encourage them to post all of their planned activities to both the web site and the Courier.

**Specialty Store Catalog Manager** – Barb Niemann

This is a new, permanent position for the PWDCA LLC. This person will work closely with the National Specialty Committee uploading catalog information to the Store website; communicate orders to committee heads and report sales results to the treasurer at the conclusion of the Specialty.

**Deyanne Miller Scholarship Fund (DMSF)** – Kris Cofiell will submit the following information to the Courier for an ad in the Water Trial issue:  
Fund established 1988. Formal award program established 2005.

Objective

To provide Scholarship money to qualified members in good standing of the Portuguese Water Dog Club of America.

Qualifications

To qualify for an application the applicant must be a member of the PWDCA or for those applicants under 18 their parent or guardian must be a member of the PWDCA, and must meet the qualifications as stipulated.

Guidelines

1. No set minimum amount.
2. Maximum of \$1,000 per award.
3. Applications must be received by April 1st of each year. Awards, if any, will be made to applicant by June 1st of each year.
4. Incomplete applications will not be considered.
5. Application may be made yearly.
6. No fee to apply.

Eligibility

1. Applicant or in the event the applicant is under 18 at least one of the applicant's parents or legal guardian must be a member of PWDCA.
2. He/she must provide proof of college/university enrollment to the scholarship sponsors prior to receiving the scholarship award. Must be enrolled as a full time student at a 2 or 4 year college or university, or be pursuing an advanced degree. There is no specific required course of study, though precedence will be given to qualified applicants studying Veterinary Medicine.
3. Applicant must provide proof of having earned a minimum of a 3.0 out of 4.0 overall GPA or better. High school seniors must provide GPA through fall semester of senior year.
4. Applicant must submit a 500 word essay. The essay must address the following questions:
  - a. State reasons why you feel that you are a good candidate for this award (i.e., future goals, breed knowledge, etc.).
  - b. What attracted you to this breed?
  - c. What benefits have you obtained from owning a PWD?
5. Applicant must submit a letter of recommendation from a PWDCA member (other than family member or relative).
6. Applicant must provide a cover sheet with the essay listing the applicants name, address, phone number, and email address.
7. Essay must be typed, doubled spaced, 12 point font, with one (1) inch margins.
8. Essays will be evaluated on content.

**OTHER BUSINESS:**

1. International member Toni Lett has been suspended from the AKC until November 16, 2005, and per Article VI, Section 1 of the PWDCA By-Laws, "Any PWDCA Associate or Active Member who is suspended from the privileges of the AKC automatically shall be suspended from the privileges of the PWDCA for a like period."
2. The Recording Secretary will send a letter to Jim and Karen Ash requesting they remove all reference to the PWDCA Breeder Agreement from their website.
3. PWDCA web site reconstruction- Marge Jackson was approved as Project Manager and Janet Boyd Kristensen as the Board Liaison for the new web site project. A questionnaire requesting member input will be forthcoming. The project was first discussed with Scott Marshall, and although he has changed career paths, which is demanding more of his time, he is happy to stay on as webmaster through the transition.

Next meeting for the purpose of electing 2005 PWDCA Officers will be Saturday, January 1, 2005 at 2 PM Pacific. The meeting adjourned at 7:35 PM PST.

Respectfully submitted,

Leslie Arner  
Recording Secretary,  
Portuguese Water Dog Club of America, Inc.